

APPLICATION FOR EMPLOYMENT

Nova Animal Hospital

Date: _____

Name: _____ Email: _____

Primary phone: _____(cell/home) Secondary phone: _____(cell/home)

Address: _____

City: _____ State: _____ Zip: _____

Position applied for:

What date are you available for work? _____ Are you currently employed? _____

Are you applying for part time? Full time? Either? _____

Are you applying for seasonal work? Permanent work? Either? _____

Do you have reliable transportation? _____

Are you able to stay late if conditions at the hospital necessitate that? _____

*Please be advised- Employees **will** be subject to drug testing and background checks.*

Have you ever been convicted of a felony?

Have you, in the past two years, been convicted of a misdemeanor?

Are you presently charged with committing any criminal offense?

If yes to any of the above, please explain: _____

In the past three years have you used any narcotics, amphetamines, or barbiturates other than those prescribed to you by a physician? If yes, please explain: _____

Veterinary References

(your veterinarian or others you've worked with)

<i>Name</i>	<i>Clinic</i>	<i>City/State</i>	<i>Phone</i>
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1. _____
 2. _____
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-

Education

High School: _____ Diploma earned? _____ GED? _____

College/University: _____

Degree awarded?

If none, credits earned?

Major?

Business/trade/other school: _____

Degree awarded?

If none, credits earned?

Skills

Please answer the next 7 questions with-- None, Minimal, Some, or Excellent

How are your typing skills?

What is your ability to work with Cornerstone?

What is your ability with any other veterinary software?

Which one

What is your proficiency with Microsoft Word?

With Excel?

How are your spelling skills?

How are your math skills?

Are you willing to follow a basic work dress code? Yes No

Do you speak Spanish? _____ French? _____ How well? _____

Work history

Name of company	City	State	Phone
Type of business	Immediate supervisor		
Job title	Dates employed (to-from)	Hours per week	
Briefly describe job duties: _____			

Reason for leaving? _____ Eligible for rehire? _____			

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Briefly describe job duties: _____			

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Reason for leaving? _____ Eligible for rehire? _____			

AFFIDAVIT

- I certify that the above answers and statements given by me to the foregoing questions and statements are true and complete, without omissions of any kind.
- I agree that the company shall not be liable in any respect if my employment is terminated because of falsity of statements, answers, or omissions made by me in this application or in the interview process.
- I authorize Nova Animal Hospital to check employment references and verify education information provided on this employment application and as disclosed in the interview process.
- I authorize the companies, schools, and persons listed herein to give information regarding my employment, work character, or qualifications. I hereby release said companies and Nova Animal Hospital from all liability for issuing truthful information.
- I authorize Nova Animal Hospital to run a background check as a condition of employment.
- I understand that drug testing may be a requirement of employment, either before or during my employment with Nova Animal Hospital.
- I understand that I cannot work at Nova Animal Hospital if I am impaired in any way which may affect my job performance.
- I understand that there is no express or implied contract of employment and that, if employed, I have been hired at the will of the employer and that my employment may be terminated at will, at any time, and with or without cause- with the owner's only obligation being to pay wages due and owing at the next regular payday.
- I understand that all company property, including but not limited to name badge and key, must be returned in good condition and my indebtedness to the company must be paid before or at the time of my termination. I authorize the company to deduct from the final paycheck all monies due to Nova Animal Hospital.

Signature: _____

Date: _____
